

CITY OF TORRANCE
SEEKING
Public Safety Communications Supervisor
Public Safety Communications Supervisor - Lateral Entry
Salary: \$30.33 - \$38.77/hour

The Position

The Public Safety Communications Supervisor is responsible for day to day operations and technical support for the City of Torrance's Public Safety Dispatching Services, alarm enforcement program, emergency medical dispatching services, 911 operations, and the training function. Incumbents in this position work in the Public Safety Communications Center, a twenty-four hour, seven-days-per-week operation and perform related activities as required.

The ideal candidate, in addition to the minimum requirements, will have:

- Extensive experience with Computer-Aided Dispatching (CAD).
- Experience as a supervisor or lead worker in Police or Fire Emergency Dispatching (required for Lateral Entry).
- Possession of a valid **POST** (Peace Officer Standards and Training) Public Safety Dispatch Certificate and **EMD** (Emergency Medical Dispatch) certificate (required for Lateral Entry).
- Excellent oral, written and interpersonal skills.
- Effective problem solving and decision-making skills.
- The ability to establish and maintain effective working relationships with City employees, public officials, employee organization representatives and the general public.
- The ability to thrive in an ever-changing environment and working independently with minimal supervision.

For a comprehensive list of duties for the Public Safety Communications Supervisor position, please access our website's job specification link: go to www.TorranceCA.Gov, click "Job Opportunities," (under "Quick Links") and then click "Job Descriptions."

Minimum Qualifications

Three years experience in emergency radio dispatching required. One year of supervisor or lead work experience is preferred. Experience with CAD is preferred. Graduation from high school or GED.

LATERAL ENTRY: Two years supervisory experience required. Incentives include \$1500 cash incentive, 111.96 hours vacation credit, and 72 hours sick leave credit upon completion of probation.

Candidates must pass a thorough background check, psychological evaluation, and polygraph test before being hired.

Application Process

If you are interested in this opportunity, you must submit a standard City application form and a Supplemental Questionnaire. Applications submitted without a supplemental questionnaire will not be considered. *Application packets are accepted on a continuous basis.* For more information, visit www.TorranceCA.Gov to apply on-line or contact our job hotline at 310-618-2969.