

Telecommunications Specialist (RF), GS-0391-11 (EXC/AOS)

Department: Department Of Homeland Security
Agency: Federal Emergency Management Agency
Job Announcement Number: CB-20101660

Salary Range: 62,467.00 - 81,204.00 USD /year
Series & Grade: GS-0391-11/11
Promotion Potential: 12
Open Period: Friday, April 09, 2010 to Wednesday, April 14, 2010
Position Information: Full Time Permanent
Duty Locations: Frederick county (Ft Detrick area)
Who May Be Considered: United States Citizens
Job Summary:

When disaster strikes, America looks to FEMA. Now FEMA looks to you. Join our team and use your talent to support Americans in their times of greatest need. The Federal Emergency Management Agency (FEMA) prepares the nation for all hazards and manages Federal response and recovery efforts following any national incident. We foster innovation, reward performance and creativity, and provide challenges on a routine basis with a well-skilled, knowledgeable, high performance workforce.

FEMA offers developmental opportunities, competitive compensation, and networking opportunities.

THIS POSITION OPPORTUNITY IS ALSO BEING ADVERTISED AT THE GS 12 LEVEL. PLEASE SEE VACANCY ANNOUNCEMENT NUMBER CB-20101836 FOR ADDITIONAL INFORMATION. EMERGENCY ASSIGNMENT: FEMA employees are subject to 24 hour on-call in the event of any emergency. This service may require irregular work hours, work at locations other than the official duty station, and may include duties other than those specified in the employee's official position description. Travel requirements in support of emergency operations may be extensive in nature (weeks to months), with little advance notice, and may require employees to relocate to emergency sites that require functioning under intense physical and mental stress.

EXCEPTED SERVICE: The Federal Emergency Management Agency (FEMA) is accepting applications for a full-time position in the Mobile Emergency Response Support (MERS) Detachment. MERS positions are in the Excepted Service. Employees will not acquire civil service status, but will have standard and optional benefits.

Key Requirements:

- Relocation Expenses will not be paid.
- You must be a U.S. citizen to be considered for this position.
- Employees will not acquire civil service status; but eligible for benefits
- This announcement may be used to fill one or more vacancies.
- Required to pass a background investigation and fingerprint check.
- You must be sufficiently fit to perform physical labor.

Major Duties:

Organization: Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA), Response Directorate, Disaster Emergency Communications Division, Frederick MERS

Primary Purpose: In THIS POSITION, YOU WILL BE RESPONSIBLE TO provide mobile telecommunications, operations, logistical and information processing support to Federal response personnel at special events and emergency/disaster field operations. You will maintain state-of-the-art systems and equipment at a high level of readiness for rapid response to natural disasters and other all-hazards mission assignments.

Specific Duties: Develops plans, procedures and checklists to insure the operational readiness of mission equipment and personnel.

Plans, designs and directs the deployment, placement, installation, integration, operation, maintenance and tear down of a large variety of mobile/transportable wide band and narrow band radio frequency systems with their associated ancillary equipment (antennae, remote control computers, adaptive bandwidth, multiplexers, modems and fiber optic transmission systems) at deployment locations.

Performs frequency management functions, involving radio frequency resources and operational planning, including frequency requirements and availability, assignment priorities, and geographical and technical limitation.

Initiates and coordinates with FEMA, other government agencies, and non-government personnel in the restoration of voice, data and video telecommunications circuits.

Performs integration and evaluation of off the shelf and prototype radio frequency systems and sub-systems with voice, data and video telecommunications equipment and test compatibility with FEMA standard systems.

Provides technical input to engineers, technicians, specialist and other personnel at meetings and/or conferences.

Evaluates system performance against mission requirements and recommends equipment acquisitions, modifications and configuration changes.

Prepares, reviews, refines, coordinates and translates requirements into language that can be used in the contracting and acquisition process.

Performs monitoring, testing, alignment and fault isolation of voice, data and video telecommunications circuits, systems and equipment, using state of the art test and diagnostic equipment. Performs equipment repair to the lowest replaceable unit.

Qualifications:

Specialized Experience Requirements: Applicants must have one year of specialized experience equivalent to the GS-9 grade level in the Federal service.

Specialized experience is experience that equipped the applicant with the knowledge, skills, and abilities to perform successfully the duties of the position, and that is in or related to the work of the position to be filled.

Specialized experience is described as experience applying the concepts, principles, procedures and techniques required to develop, install, integrate, operate, evaluate and maintain voice, data and video telecommunications systems and circuits using wide and narrow band radio systems and their associated peripheral equipment (computers, adaptive bandwidth multiplexers, modems and fiber optic transmission systems).

SUBSTITUTION OF EDUCATION FOR EXPERIENCE:

Education obtained in an accredited college or university may be substituted for specialized experience requirements for positions at GS-11. Such education must demonstrate the knowledge, skills, and abilities necessary to do the work being advertised.

FOR GS-11: Successful completion of a Ph.D. or equivalent doctoral degree or 3 full years of progressively higher-level graduate education leading to such a degree or LL.M., if related.

If qualifying all or in part based on your education, you must submit a copy of your academic transcripts OR a list of college courses with credit hours, dates completed, and grade point average or class ranking to verify education when applying for this position. If this information is not provided, your education may not be appropriately evaluated and you may lose consideration for this position. If you are selected for this position, you will have to provide an official copy of your transcripts prior to entering on duty. Application materials will not be returned.

Education completed in foreign colleges or universities may be used to meet the above requirements if you can show that the foreign education is comparable to that received in an accredited educational institution in the United States. It is your responsibility to provide such evidence when applying. Please visit the Office of Personnel Management's website at <http://www.opm.gov/qualifications/SEC-II/s2-e4.htm#e4a> for additional information on this topic.

All qualifications and grade equivalency requirements must be met within 30 calendar days of the closing date of this announcement.

There are no special education requirements for this position.

There are no special requirements for this position.

How You Will Be Evaluated:

All applicants will be evaluated based on responses to the Job Questionnaire for the announcement. These questions measure the extent to which an applicant meets basic eligibility for employment, minimum qualifications as described in the announcement (either through experience and/or education), and the extent to which applicants possess the knowledge, skills, and abilities associated with the position.

Benefits:

If you are transferring from another agency and covered by CSRS, you may continue in this program. You will earn annual vacation leave and you will earn sick leave. You will be paid for federal holidays that fall within your regularly scheduled tour of duty. Alternative work schedule options are available. If you use public transportation, part of your transportation costs may be subsidized. Our human resources office can provide additional information on how this program is run. Retirement Program – Almost all new employees are automatically covered by the Federal Employees Retirement System (FERS). FERS is a three-tiered retirement plan. The three tiers are: Social Security Benefits, Basic Benefit Plan, and Thrift Savings Plan. For additional information visit: <http://www.opm.gov/retire/index.asp>. The Federal government offers a number of exceptional benefits to its employees. The following Web addresses are provided for your reference to explore the major benefits offered to most Federal employees. You may participate in the Federal Employees Health Benefits program, with costs shared with your employer. Life insurance coverage is provided. Long-Term Care Insurance is offered and carries into your retirement. New employees are automatically covered by the Federal Employees Retirement System (FERS). If you are transferring from another agency and covered by CSRS, you may continue in this program. You will earn annual vacation leave and you will earn sick leave. You will be paid for federal holidays that fall within your regularly scheduled tour of duty. Alternative work schedule options are available. If you use public transportation, part of your transportation costs may be subsidized. Our human resources office can provide additional information on how this program is run. Flexible Spending Accounts – The Federal Flexible Spending Accounts Program (FSAFeds) allows

you to pay for certain health and dependent care expenses with pre-tax dollars. For additional information visit: <https://www.fsafeds.com/fsafeds/index.asp>. Health Insurance—The Federal Employees Health Benefits Program offers over 100 optional plans. For additional information visit: <http://www.opm.gov/insure/health/index.asp>. Leave—Most Federal employees earn both annual and sick leave. For additional information visit: <http://www.opm.gov/oca/leave/index.asp>. Life Insurance—The Federal Employees' Group Life Insurance Program (FEGLI) offers: Basic Life Insurance plus three types of optional insurance, for additional information visit: <http://www.opm.gov/insure/life/index.asp>

Other Information:

The Federal Emergency Management Agency (FEMA) is an Equal Opportunity Employer. All candidates will be considered regardless of their race, color, religion, sex, national origin, age, sexual orientation, protected genetic information, status as a parent, lawful political affiliation, marital status, physical/mental disability (if not a job factor), membership or non-membership in an employee organization, or any other non-merit factor. FEMA also provides reasonable accommodation to applicants with disabilities on a case-by-case basis. Applicants should notify the point of contact on this vacancy announcement if a reasonable accommodation is needed for any part of the application and hiring process. For more information, please visit www.opm.gov/disability/reasonableaccomodation.asp

How To Apply:

APPLICATION REQUIREMENTS: All applicants must complete an online job questionnaire and submit all required documents through DHSJobs by 11:59 pm EST on the closing date of the announcement. Candidates who are unable to apply online may contact the TALENTLink Help Desk Monday –Friday from 7:00am to 7:00pm at 1-866-512-3647 or TTY 1-888-994-3764 or DHSJobs@fpmi.com. Applicants can build an online resume or attach an existing resume. All applicants are required to provide the following information: Full name, mailing address, day and evening phone numbers, country of citizenship, branch and date of military service, if applicable; High school name and location, date of diploma or highest grade completed, college name and location, majors, type and year of any degrees received; Work experience that includes job titles, duties and accomplishments, employer's name and address, supervisor's name and phone number, starting and ending dates, hours per week and salary; and any other qualifications such as job related training courses, job related skills, job related certificates and job related honors, awards and special accomplishments. U.S. CITIZENS: Under Executive Order 11935, only United States citizens and nationals (residents of American Samoa and Swains Island) may compete for civil service jobs. Agencies are permitted to hire non-citizens only in very limited circumstances where there are no qualified citizens available for the position. Applicants must certify their U.S. citizenship in their job questionnaire.

NATIONAL SECURITY SPECIAL SENSITIVE POSITION: This is a National Security Special Sensitive position that requires a background investigation. Appointment to the position is subject to the applicant successfully completing essential security investigation forms, the applicant cooperating with the investigator, the completion of the investigation, and the favorable adjudication of the investigation. Additionally, appointment could require that the applicant satisfy additional security requirements established by FEMA or other Federal Departments or Agencies. Failure to satisfactorily complete any aspect of this process is grounds for termination. ****Note:** This is a National Security Special Sensitive-designated position requiring a TOP SECRET Security clearance, based on a Single Scope Background Investigation. The individual must be capable of receiving and maintaining SCI access.

SELECTIVE SERVICE: Male applicants born after December 31, 1959, must certify in their job questionnaire that they have registered with the Selective Service System, or that they are exempt from having to do so under Selective Service law.

PROMOTION POTENTIAL: When promotion potential is shown, the agency is not making a commitment and is not obligated to provide future promotions to you if you are selected. Future promotions will be dependent on your ability to perform the duties at a higher level, the continuing need for an employee assigned to the higher level, and administrative approval. **RE-EMPLOYED ANNUITANTS:** If you left federal employment and received a buyout and you are selected for this position, you may be required to repay the full amount of the buyout to the agency that paid you.

PROBATIONARY PERIOD: You may be required to serve a probationary period of 1 year.

Required Documents:

If applicable, candidates should attach the latest report of Separation from Active Duty (DD-214) to establish honorable discharge from military service. If appropriate documentation is not received by the closing date, preference will not be granted. Applicants who are active military duty will not have a DD-214. Prior to appointment we will verify your eligibility for veterans preference and that your military service was honorable. To be entitled to preference, a veteran must meet the eligibility requirements in section 2108 of title 5, United States Code. This means that: An honorable or general discharge is necessary. Military retirees at the rank of major, lieutenant commander, or higher are not eligible for preference unless they are disabled veterans. Guard and Reserve active duty for training purposes does not qualify for preference. When applying for Federal jobs, eligible veterans should claim preference on their application or resume. Applicants claiming 10-point preference must complete form SF-15, Application for 10-Point Veteran Preference. The SF-15 is available online at: http://www.opm.gov/forms/pdf_fill/SF15.pdf.

Contact Information:

DHSJobs Help Desk
Phone: 1-866-512-3647
Fax: 18667769831
Email: DHSJobs@fpmi.com Agency Information:
U.S. Department of Homeland Security
DO NOT SEND MAIL
Huntsville, AL 35824
Fax: 18667769831

What To Expect Next:

Once your complete application is received, you will receive correspondence indicating that your application has been received. We will conduct an evaluation of your qualifications and determine your ranking. The most highly qualified candidates will be referred to the hiring manager for further consideration and possible interview. You will be notified of the outcome.

EEO Policy Statement: <http://www.usajobs.gov/eo>

Reasonable Accommodation Policy Statement: <http://www.usajobs.gov/raps>

Veterans Information: <http://www.usajobs.gov/vi>

Legal and Regulatory Guidance: <http://www.usajobs.gov/lrg>

Control Number: 1873238